

Tumble Tykes Class Policy Agreement
20855 Ventura Blvd. #5 Woodland Hills CA 91364
Ph: (818) 888-7604

Please read and initial each policy to show you **READ** and **UNDERSTAND** each one.

REGISTRATION FEE:

There is an annual registration fee of \$35. Due, every 12 months and will be automatically billed once a year.

TUITON:

Tuition is done on an automatic basis. Upon the 23rd of each month you will be billed for the next upcoming month. The amount due will be according to how many classes your child(ren) are signed up for.

MAKE UP CLASSES:

If child(ren) miss their scheduled class, they are welcomed to make up their classes on times designated for make –ups. Make up classes **MUST** be made up within the same month of missed scheduled class(es).

- *Make ups are **ONLY** allowed to be done on **MONDAYS, TUESDAYS & WEDNESDAYS** during specific time slots. (Please pick up updated schedule in the office)
 - *You must call in advance to schedule a make up. Once a make up class is scheduled and missed, you may not make up a make up class.
 - *May be possible your child will be denied a make up if the class is full & one was not scheduled.
 - *Missed classes will not be deducted from the next month’s tuition.
 - *Make up classes are not available after canceling classes and filling out “drop form”
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INSTRUCTORS:

The Tumble Tyke’s staff is filled with skillful, talented, kid friendly, enthusiastic gymnastic coaches. Each class is assigned to its own specific coach, but are subject to change **without** notice.

*Classes may be combined with another class due to attendance. Example: Less than 3 children in a class.

SEE REVERSE SIDE >>>>>>>>

We **MUST** have a credit card on file:

Credit Card # _____ - _____ - _____ Exp Date _____

Address that corresponds with CC # above: _____

*Tuition is NON-REFUNDABLE and NON-TRANSFERABLE (to a sibling or friend)

LATE FEES:

A \$10 charge will be added to your account if we do not receive your tuition by the 23rd of the month. Example: card declining and unable to reach you in a timely manner.

Closed Dates for 2015

Jan 19th MLK Day ,Feb 16th Presidents Day, May 25th Memorial Day ,July 4th Independence Day, Sep 12th Labor Day, Oct 12th Columbus Day, Oct 31st Halloween, Nov 26th-28th Thanksgiving Weekend, Dec 24th-26th Christmas Weekend, and Dec 31st New years Eve.

DROPPING FROM OUR PROGRAM OR CUTTING BACK ON CLASSES:

IMPORTANT:** Parents opting to drop their child(ren) or cancel classes from Tumble Tykes **MUST** fill out a “**drop form**” by the 23rd day of the current month. This form is to notify the office that your child(ren) will not be returning in the upcoming month and to cancel payment. Failing to fill out “drop form” the office will be unaware of your cancellation and continue billing. *DROP FORM” HAS TO BE FILLED OUT IN PERSON AND GIVEN TO OFFICE.**

I HAVE READ AND UNDERSTAND THE ABOVE POLOCIES. I ACCEPT ALL THE TERMS AND REGULATIONS. I ALSO UNDERSTAND THESE POLICIES WILL NOT BE WAVED.

**THANK YOU.
TUMBLE TYKES GYMNASTICS**

Parent’s Signature

Today’s Date

Print Parent’s Name